

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
THURSDAY, SEPTEMBER 1, 2022 — 6:00 p.m.

**I. ROLL CALL**

*Vice-Chair Shawver and Commissioners Ashland, Wellborn, Hanson, and Muller were present. Chair Koos was absent.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEMS A–B)**

The following items on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE JULY 7, 2022 MEETING.**

**B. APPROVE COMMISSION MINUTES FOR THE AUGUST 4, 2022 FIELD TRIP.**

*Motion: Commissioner Wellborn*

*2nd: Vice-Chair Shawver*

*3–0–2 (Commissioners Ashland and Muller abstained); Did not pass due to lack of voting quorum.*

**IV. DISCUSSION CALENDAR (ITEMS A–C)**

**A. OC COMMUNITY RESOURCES BROWN ACT AND BYLAWS TEMPLATE TRAINING**

OC Community Resources and County Counsel will provide a training presentation on various provisions of the Brown Act and on the Orange County Board of Supervisors (Board)-approved bylaws template.

*Joanne Veedor, OC Parks Deputy Director, introduced the item and answered the Commissioners' questions.*

*Nicole Swain, County Procurement Office Contracts Manager and former OC Community Resources ASR Manager, presented information on the item and answered the Commissioners' questions.*

*John Cleveland, Attorney with the Office of County Counsel, presented information on the item and answered the Commissioners' questions.*

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*Mark Batarse, Attorney with the Office of County Counsel, answered the Commissioners' questions.*

*Tom Starnes, OC Parks Director, answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and File.

**B. COMMISSION BYLAWS AMENDMENTS**

Amendments to the Commission Bylaws are proposed to be consistent with the Bylaws Template issued by the Board.

*Mark Batarse, Attorney with the Office of County Counsel, provided information on the item and answered the Commissioners' questions.*

*Tom Starnes, OC Parks Director, provided information on the item and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Recommend that the Board approve the amended Orange County Parks Commission Bylaws.

*Motion by Commissioner Muller to add language in the amended Commission Bylaws regarding the appointment of a Commissioner when asked to serve on an outside organization's board or committee.*

*2nd: Vice-Chair Shawver  
Approved 5-0*

*Motion by Commissioner Ashland to recommend that the Board approve the proposed Commission Bylaws, as amended.*

*2nd: Commissioner Wellborn  
Approved 5-0*

**C. OCTOBER FIELD TRIP**

At the July 7, 2022 Commission meeting, the Commission amended its meeting schedule as a result of schedule changes and in order to accommodate three field trips this year, similar to prior Commission years. This amended Commission meeting schedule calls for a field trip, in lieu of a regular meeting, in October 2022 with the location and date of the field trip to be determined in the prior month.

Proposed date options for a morning field trip:

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1. Thursday, October 6, 2022: For Heritage Hill Historical Park only (would be an evening field trip to view Fall-o-ween lights).
2. Friday, October 7, 2022
3. Saturday, October 8, 2022

Proposed field trip location options:

1. Heritage Hill Historical Park
2. O'Neill Regional Park
3. George Key Ranch Historic Park

*Joanne Veedor, OC Parks Deputy Director, answered the Commissioners' questions.*

*Tom Starnes, OC Parks Director, answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

1. Select a field trip date.
2. Select a field trip location.

*Motion by Commissioner Muller to have the Commission's field trip at Heritage Hill Historical Park on Thursday, October 6, 2022.*

*2nd: Commissioner Hanson  
Approved 5-0*

**V. OC PARKS DIRECTOR'S REPORT**

**A. DEPARTMENT UPDATES**

**B. UPCOMING OC PARKS EVENTS**

Sunset Cinema Series: Pirates of the Caribbean: The Curse of the Black Pearl – Bluff Park at Salt Creek Beach – Friday, September 2, 6 – 10 p.m. (movie starts at sunset)

- OC Parks Sunset Cinema film series brings the big screen outdoors to your favorite regional parks. Friday, September 2 features Pirates of the Caribbean: The Curse of the Black Pearl (PG-13, 2003) at Bluff Park at Salt Creek Beach in Dana Point. Enjoy pre-show

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entertainment beginning at 6 p.m. and show times at approximately 8 p.m. after sundown.

- Event and parking are free.
- Food trucks and specialty concessions will be on-site for purchase.
- No pre-registration required.
- Bring blankets and chairs. Early arrival is recommended.

### Wilderness Access Day: Black Star Canyon – Saturday, September 3, 8 a.m. – 2 p.m.

- Black Star Canyon offers pleasant introductory trails for beginner hikers and families as well as challenging experiences for seasoned trail users. Designated trails will be open for self-guided hiking, biking and equestrian use. A variety of trail loops offer extended exploration throughout the canyons. Take time to explore the local plant communities and beautiful scenery in easy 30-minute walks or take in 7+ miles in a strong cardio trek.
- Pre-registration is not required for this event, though it is available on the website.
- If you need driving directions, use the online registration to receive a map and instructions for getting to the Baker Canyon Staging Area.
- Parking is limited on Black Star Canyon Road and carpooling is strongly recommended.
- You will not be required to sign-in upon arrival, though an information booth with trail maps and suggested routes will be available in the staging area.
- Dogs are prohibited in the Irvine Ranch Open Space.
- Minors ages 18 and under should be accompanied by a parents or guardian.

### History Hike: Irvine Park's 125th Birthday – Irvine Regional Park – Sunday, September 11, 9 – 10:30 a.m.

- Celebrate Irvine Regional Park's 125th birthday all through 2022. Each month we will take a deeper look into California's first County Park and discover the fascinating details that make Irvine Regional Park unique to Orange County. This month's topic will focus on park monuments.
- Space is limited and pre-registration is required.
- \$5 Park Entrance Fee per vehicle.
- History hike will travel 2-3 miles at a leisurely pace.

### California Coastal Cleanup Day – Upper Newport Bay Nature Preserve – Saturday, September 17, 9 a.m. – 12 p.m.

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- Lend a helping hand and join volunteers around the world for Coastal Cleanup Day. Make an impact on our coastlines as we work together to remove trash and recyclables from the marsh, waterway and beaches.
- Advance registration required.
- Wear old clothes and closed-toed shoes or rain boots as most locations are muddy.
- Bring gloves and a bucket if you have them and a reusable water bottle.

### Animal Tracking in Fremont Canyon – 13333 Black Star Canyon Rd., Silverado, CA 92676 – Saturday, September 24, 8 – 11 a.m.

- Join us in Fremont Canyon, part of OC Parks' Irvine Ranch Open Space, as we search for evidence that animals leave behind in nature. Gain the basic tracking techniques as we search for items such as fur, bones, home, tracks and even scat. You never know what you may find!
- Advance registration is required.
- Wear comfortable shoes and clothes that you do not mind getting dirty.

### Irvine Regional Park's 125th Anniversary Celebration – Irvine Regional Park – Saturday, October 1, 10 a.m. – 5 p.m.

- Join OC Parks as we celebrate Irvine Regional Park's 125th Anniversary. This free, family-friendly event will showcase the park's historical significance while highlighting its continued importance in the community. Activities include live music, dance and Shakespeare performances, crafts, historical demonstrations, interpretive programs and more!
- No advance registration required.
- Offsite parking will be available at Santiago Canyon College, 8045 E. Chapman Ave., Orange, CA 92869.
- \$5 Park Entrance Fee per vehicle at the park and offsite lot.

## VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

## VII. ADJOURNMENT *7:17 p.m.*