

# **SUMMARY ACTION MINUTES**

## **(Action Items Displayed in *Italics*)**

The Old Orange County Courthouse, Santa Ana, CA

### **1. ROLL CALL**

Commissioners Barbara Force Johannes, Mechelle Lawrence-Adams, Steve Sarkis, Lynne Yauger, Pamela Harrell, Helen Myers, Lee Ramos, Bob Bunyan, Steve Adamson, Don Dobmeier, Alexandria Coronado Hughes, and Margrit Kendrick.

Absent: Commissioners Marilyn Thoms (excused), and Phil Chinn, (excused).

Charlene Cheng, OC Parks  
Heather Glasgow, OC Parks  
Chris Jepsen, OC Clerk Recorder/OC Archives  
Dennis Shaffer, OC Parks  
Justin Sikora, OC Parks

### **2. REVIEW OF SUMMARY ACTION NOTES**

Staff will add a summary of ongoing projects under the Action Teams Status Report.

### **3. COMMISSION STAFF REPORTS**

Dennis Shaffer gave an update on ongoing capital improvement projects at Key Ranch and the Modjeska House. Construction at Key Ranch should be complete in the fall of this year. Interpretive plans for the site will be brought to the Commission for review before the house is reopened. A grand opening event will also take place sometime in the beginning of 2020.

Shaffer also informed the Commission that Justin Sikora had accepted the position of A/P Manager at the Cooper Lab.

### **4. OC PARKS STAFF REPORTS**

Heather Glasgow gave the annual report of happenings at the Old Orange County Courthouse. Completed and upcoming projects were detailed, as well as future programming and security concerns and maintenance around the building.

### **5. ACTION TEAMS STATUS REPORT**

- Planning Advisory Team- Continuing to work on an annual calendar and project tracking document
- Collaboration Team- Planning a social gathering and networking event for members of historical societies and organizations. Team will research venues and possible dates for Spring 2020. *A proposal will be brought for consideration to the September meeting with an action to approve needed funding.*

- Finance Team- Will put together a budget with projected spending for 2020.
- Administration team- No report.
- Public Engagement Team- Commissioner Ramos is coordinating a future meeting to be held at the Balboa Island Museum.

## **6. COMMISSIONER REPORTS**

Commissioners gave updates on the recent happenings in their communities and individual historical societies.

*Commissioner Yauger asked for an item on the September meeting agenda to hear an update on security issues at the Yorba Cemetery.*

Commissioner Yauger asked the Commission to consider hosting a table at the OC Archives Bazaar on October 26, 2019. She asked available Commissioners to contact her to sign up for a shift.

## **7. PUBLIC COMMENTS**

None.

**ADJOURNMENT: 12:00 p.m.**